



Global Student Services, USA, Inc.

Dear Prospective Host,

Thank you for your interest in hosting students. Global Student Services, U.S.A, Inc. coordinates HOMESTAYS FOR STUDENTS & PROVIDES ONGOING MENTORING, GUIDANCE & LIASON SERVICES. We have been matching students from around the world with family/hosts for over 20 years. Our program has been responsible for creating lifelong friendships and relationships for people who would have otherwise, never met. And that's a beautiful thing!

Our students come from many countries to study at local universities and schools. Some come to learn English, others to pursue degree programs or attend trade/vocational schools. Our Host families are of many backgrounds and nationalities. They range from single people, single parents, families, professionals or retired persons. As the demand for host family services are always growing, we are in search of hosts who wish to open their heart & home to student(s) by providing companionship, guidance and sharing your life & experiences. You do not have to own your home, you just need to provide a clean, comfortable home for the students. And home is where the heart is.

Our program has three options:	Option A	Homestay without meals
	Option B	Homestay with breakfast daily
	Option C	Homestay with 2 Meals daily
	Option D	Homestay with dinner daily

All we ask is that you make the student feel like part of the family. For the Option 'B' & 'C', it is required that you supply breakfast, (or make breakfast items available) and also for Option 'C' & 'D' provide the student, a good, hot, healthy, home cooked dinner. (Absolutely NO T.V. Dinners).

We are also working with high school age students. Due to their younger age, the meal option available, is 2 meals daily on school days and 3 meals on non-school days or all meals inclusive. It does require more interaction and attention, possibly transportation...again, we want the students to feel like they are part of the family.

All hosts will receive compensation for host services. Payments vary depending on the location and options provided. Please refer to page 2 of the Host Services Agreement for host service fees in your area. For each full month that the student stays with you, you will receive the full amount. If the student is not with you for an entire month, then you will be paid on a pro-rated basis.

Enclosed is a copy of the Homestay application and Agreement for you to read through. Please fill them both out and return them to our office for processing. We will contact you to set up an interview shortly after we receive your completed correspondence. If you do not hear from us, it is most likely due to the fact that you may be in an area that we don't have much request for homestays. We will keep your application on file in the event that we do find something that would work for you.

We at Global Student Services, USA, Inc., strongly feel that Religion and Politics have absolutely no place in homestay. As Americans, we all have the right to our beliefs, practices and preferences and it is appreciated that the students, wherever they come from, be respected in their beliefs as well.

You may be required to do a live scan (fingerprinting) if a student is placed in your home. This applies to anyone all family members over 18 years old.

If you have any questions or concerns, please do not hesitate to contact our office and we will be happy to help you. We look forward to speaking with you soon. Thank you for your time and consideration.

Sincerely,

Michelle Willemse-Grogan



Global Student Services, USA, Inc.

HOMESTAY AGREEMENT

Dear Host,

Thank you for your participation with our HOMESTAY Program offered by *Global Student Services, USA, Inc.* Hereafter referred to as GSSUSA. We warmly welcome you to the experience of hosting international students and look forward to a close working relationship. The following are the terms and conditions that Global Student Services, U.S.A. and you, the Host have agreed to provide either:

Option A	Host Services Only
Option B	Host Services with breakfast daily
Option C	Host Services with 2 Meals daily
Option D	Host Services with Dinner daily

Your role as a Host is to make the student(s) feel comfortable, like they are part of the family, by opening your heart and your home. You do not have to own a house, just provide a clean, comfortable home for the student. Home is where the heart is, by providing companionship, guidance, sharing your life & experiences. For many of these students this is the first time traveling abroad and maybe even being away from their families. Global Student Services will be involved for the duration of the services agreement by providing mentoring, guidance & liaison services for and between hosts & students as necessary. Our goal is to provide a wonderful life experience and memories to last a lifetime, for students, hosts & Global.

1) Homestay payments; Generally, GSSUSA will pay the entire month or remainder of the month on the first day of the students arrival, depending on day of arrival and circumstances of placement. In some cases, GSSUSA reserves the right to pay a minimum of the first week's fees on the first day of the student's arrival. After 1 week, if both parties are satisfied with the arrangement, the balance of the month shall be paid and thereafter on the first of each following month.

2) If airport pick up is requested by the student, it is greatly appreciated that the host pick the student up at the airport. We realize work schedules sometimes do not allow for this service, in which case, we will determine alternative transportation. If airport pick up is provided by the host, they will be compensated a flat fee.

Hosts in various locations, such as Pomona, Ventura and San Fernando Valley, are not required to do airport pick up.

3) Hosts who have chosen to offer meals daily, agrees to provide; breakfast or lunch and dinner daily. It is understood that, breakfast or lunch is self-serve (please have foods available) the student will normally expect to have their dinner with the hosts, unless otherwise determined between the host and student. It is agreed that if the hosts are unable to be at home for dinner, that arrangements for provisions will be made for their student(s). If the host has agreed to room & breakfast, it is agreed that there will be breakfast items available to the student. It is a self-serve meal.

3b) For high school students, we have two meal options: Homestay with 2 meals daily on school days and 3 meals on non-school days, or homestay with all meals inclusive. You are not required to prepare their breakfast or lunch, but have the items available for the student.

4) Host agrees: to provide the student with a private, furnished bedroom and either a private or shared bathroom, wi-fi internet connection & utilities are included. The room is to be equipped with a bed, study desk, a chest of drawers and/or closet space. To provide each student with at least one set of bed linens and towels. The students can wash these linens with their regular laundry. To provide laundry facilities (if available), for the student, but are not obligated to do personal laundry for the student(s).

5) Host agrees to discuss with the student any rules and procedures the student is expected to comply with; such as visitors, use of the bathroom, television, telephone, smoking and use of other facilities of the home.

6) Host agrees to discuss with the student the procedures in case of a medical emergency. *NOTE* Some of the schools/colleges require health insurance upon enrollment into their academic programs. It is not the hosts responsibility to provide health insurance to the students.

7) Global Student Services, USA, Inc., is not liable for any damages caused by the students. It is recommended that you, the host, carry appropriate insurance. It is required that your home has installed working smoke detectors and carbon monoxide detectors, at all times.

8) GSSUSA and Host agree that this agreement may be terminated at any time without notice if either party or student commits an act of dishonesty, gross negligence or misconduct. If a contract is terminated, homestay payments may cease from the date of the student's departure from the home (determined on a case by case basis).

9) GSSUSA and Host agree that if for any reason the student(s) and the Host are not compatible, either party may request a change. We will make every attempt to give the host at least a 2 week notice prior to moving a student and shall attempt to assign another student to the Host for the remaining duration of the term. If a contract is terminated, homestay payments may cease from the date of the student's departure from the home (determined on a case by case basis).

10) Utilities and water costs are understood to be the responsibility of the Host. However, telephone usage/costs are to be handled directly between the host and the student(s). Most students have cell phones.

11) For extension periods past the original date of contract, the Host understands that due to the ongoing services provided by Global Student Services between the student(s) and host, that the hosts & student will not contract directly with one another. Any deviation from this policy will remove the Host from the active list for future GSSUSA activity. If the student wishes to extend their Host Services, all extensions/payments must be made through the GSSUSA office otherwise the student must vacate the home at the end of their contracted date.

12) In the event that host must move from their current residence, it is agreed that the student can move with you if that is a viable option and the student agrees, or we will move the student to another host. You must notify Global in any such event.

13) Hosts and Students should never exchange money or discuss money matters, with the following exception:

- ❖ The student and the host SHOULD NEVER EXCHANGE MONEY, unless the student specifically asks the host to purchase something for them or if the student incurs charges or causes damage to host property. Hosts should never ask the student for money for rent, internet, food, etc.
- ❖ It is the hosts responsibility to contact our office if they have concerns about rent payments or other money matters. Please do not discuss with the student as it causes undue stress on the student and in your relationship with the student.

Global Student Services is not responsible for any lease or rental agreements for any properties for any host or student.

It is agreed and understood that Global Student Services, USA, Inc., will in no way release your private information to any organization for marketing purposes.

***Hosts for the following school (but not limited to) will receive:*

El Camino College, CSUDH, CSULB, Cerritos College, CSUN & LA Pierce College, Cal Poly Pomona, East LA, Rio Hondo, Whittier, Covina, College of the Canyons and other South Bay, Long Beach*, San Fernando Valley, North San Diego, CSUSM & Palomar College, locations will receive \$800 for homestay, no meals, \$850 breakfast only daily, \$1,075 dinner only daily, \$1,125 for homestay with 2 meals daily.*

**Depends on location*

UCLA, Santa Monica College, LACC, WLA, FIDM, Glendale Community College, Pasadena City College CSULA, CSULB and other various locations within the same vicinities will receive as well as.....*

Santa Barbara, San Luis Obispo, Monterey, Santa Clara & San Francisco counties

UCSB, SBCC, Monterey Peninsula, Cal State U, Monterey, San Jose State University, and other institutions within the same vicinities

Ventura County & San Diego (Except North San Diego) County Areas;

\$975 for homestay, no meals, \$1,025 breakfast daily, \$1200 Dinner daily and

\$1,250 for homestay & 2 meals daily.

**Depends on location*

High School Program:

Pays up to \$1,350.00 per month for host services depending on the meal option chosen by the student.

I have read and fully understand the duties and responsibilities of the above contract. I agree to provide the Host services and abide by the terms and conditions as stated in this agreement.

X _____

Homestay Host's Signature

Social Security Number

Date



Global Student Services, USA, Inc.

HOST APPLICATION

Date of Application: _____ # of BEDROOM(S) AVAILABLE _____

Room only _____ Breakfast Daily _____ 2 Meals daily _____ (most popular) Dinner Daily _____

If you are interested in working with High School Age students, please check here _____
The high school program meal requirements are 2 meals daily on school days and 3 meals daily on non-school days or all inclusive.

Check all that apply above

NAME: _____ SPOUSE'S NAME: _____
First MI Last First MI Last
Your date of birth: _____ Male _____ Female _____ Spouse's date of birth: _____ Male _____ Female _____

HOMESTAY ADDRESS: _____
Street number City, State Zip Code
Home Telephone _____ Cell number _____ Work Telephone _____
Fax Number _____ E-mail address _____

OCCUPATION: _____ SPOUSE'S OCCUPATION: _____

COMPANY NAME: _____ COMPANY NAME: _____

DESCRIBE WHAT YOU DO AT WORK: _____ DESCRIBE WHAT YOU DO AT WORK: _____

LEVEL OF EDUCATION _____ LEVEL OF EDUCATION (spouse) _____

If not from California, what state are you from? _____

If not originally from the U.S., what country did you come from? _____ How long ago? _____

How long at your current address? _____ How close are you to a bus line? _____ block(s)

Please list family members (except those listed above) and other residents in your home:
Name(s) Relationship Date of Birth

Do you own any pets? _____ # of dog(s) _____ Name(s) and type(s) _____
of cat(s) _____ Name(s) _____ Other pets _____
Are the pets outdoor only? _____ Yes _____ No

Have you previously hosted foreign students? _____ Yes _____ No If yes, from what countries? _____
_____ Male student preference _____ Female student preference _____ Either

Does anyone in your home smoke? _____ Do you allow smoking? _____ Yes _____ No _____ Outside only

Please list colleges/universities & high schools (if you are interested in hosting high school age students) that are within 10 miles of your home? Remember, 99% of students have to use public transportation.

Please Check (These items are required for each room): Bed____ Desk____ Dresser____ Study Lamp____ Closet Space ____

Bathroom : Private _____ Shared _____ Semi-Private_____

Laundry Facility: In home _____ In building _____ None _____

Do you have: Internet Access for the student? Yes____ No____ Yes, if they have their own computer_____

Do you a working smoke alarm and carbon monoxide detector in your home as required by law? _____Yes _____No

Do you have homeowners/renters insurance? _____Yes _____No

Is there a TV in the students bedroom? Yes____ No____ (not required, but nice amenity)

Is there a pool at your location? Yes____ No____ What is your level of education? _____

Any other amenities? Please explain _____

Wheelchair accessibility is very difficult in most homes. We do get some requests for students in wheelchairs and would like to accommodate them whenever possible.

Is your home wheelchair friendly? Would you be willing to accept a student that is wheelchair bound? Yes or No _____

SPECIAL INTERESTS, HOBBIES:

TELL US ABOUT YOURSELF AND YOUR FAMILY (about your home, family, neighborhood, family activities, etc.):

How did you hear about us? If a newspaper, please indicate which one.

Please complete if providing meals:

1) Are you a vegetarian? _____ Could you host a vegetarian? _____ 2) Are there any religious diet requirements which would restrict you from preparing certain types of foods for your student? _____

Do you have any criminal record that would prevent you from working with young people? _____Yes _____No

If yes, please explain? _____

A live scan (fingerprinting) may be requested and we do use an internet background check service as well. Thank you.

Any other information you wish to provide... _____

*We look forward to meeting with you and working with you.
This is an incredible program that can leave you with many years
of wonderful memories for both you and the student, as well as a making a lifelong friend.*